



TOWN OF DAVIE USE ONLY

Petition Number: _____

Initial Fee: _____

Receipt Number: _____

Submittal Date: _____

Received By: _____

Right-of-Way Vacation (VA) Application

Planning and Zoning Division

Development Services Department

Folio Number:

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Property Address:

Future Land Use:

Zoning:

Project Name:

Petitioner Info:

Name:

Address:

Telephone:

Fax:

Email:

Relationship to the property: _____

Owner Info:

Name:

Address:

Telephone:

Fax:

PETITION FOR RIGHT-OF-WAY/EASEMENT VACATION/ABANDONMENT

Date filed: _____

Fee Paid: _____

I/We, _____, do solemnly swear that
address:

legal description:

SAID LANDS SITUATED BEING IN THE TOWN OF DAVIE, BROWARD
COUNTY, FLORIDA.

I/We hereby petition the Town of Davie to vacate and abandon the right-of-way
adjoining my/our property, as described:

Reason for Vacation:

I understand that one-half of the property will go to the abutting owner if there is
an owner.

All existing recorded easement should remain in full force and effect.

If the applicant is granted, the applicant will rebuild, at his own expense, all
pavements, sidewalks, drainage installations, utility lines, or facilities as may be
required by Town Council.

Date of Planning and Zoning Board Meeting: _____

Planning and Zoning Board Recommendations: ☐ Approved ☐ Disapproved
with the following comments, if any:

Date submitted to Town Council: _____

Date of Town Council Meeting: _____

Town Council Recommendations: ☐ Approved ☐ Disapproved
with the following comments, if any:

I hereby certify that I am the owner of the described property, I have authorized the filing of the aforesaid request, and I understand that I or my authorized agent must be present at the public hearing to present the request to the Board.

OWNER'S NAME(S) (PRINT)

PETITIONER'S NAME (PRINT)

OWNER'S SIGNATURE (ALL OWNERS
MUST SIGN)

PETITIONER'S SIGNATURE

ADDRESS

ADDRESS

CITY, STATE, ZIP CODE

CITY, STATE, ZIP CODE

TELEPHONE

TELEPHONE

The foregoing instrument was acknowledged
before me this _____ day of _____,
20____, by _____
who is personally known to me or has produced

The foregoing instrument was acknowledged
before me this _____ day of _____,
20____, by _____
who is personally known to me or has produced

as identification and who did take an oath.

as identification and who did take an oath.

NOTARY PUBLIC:

NOTARY PUBLIC:

SIGN: _____

SIGN: _____

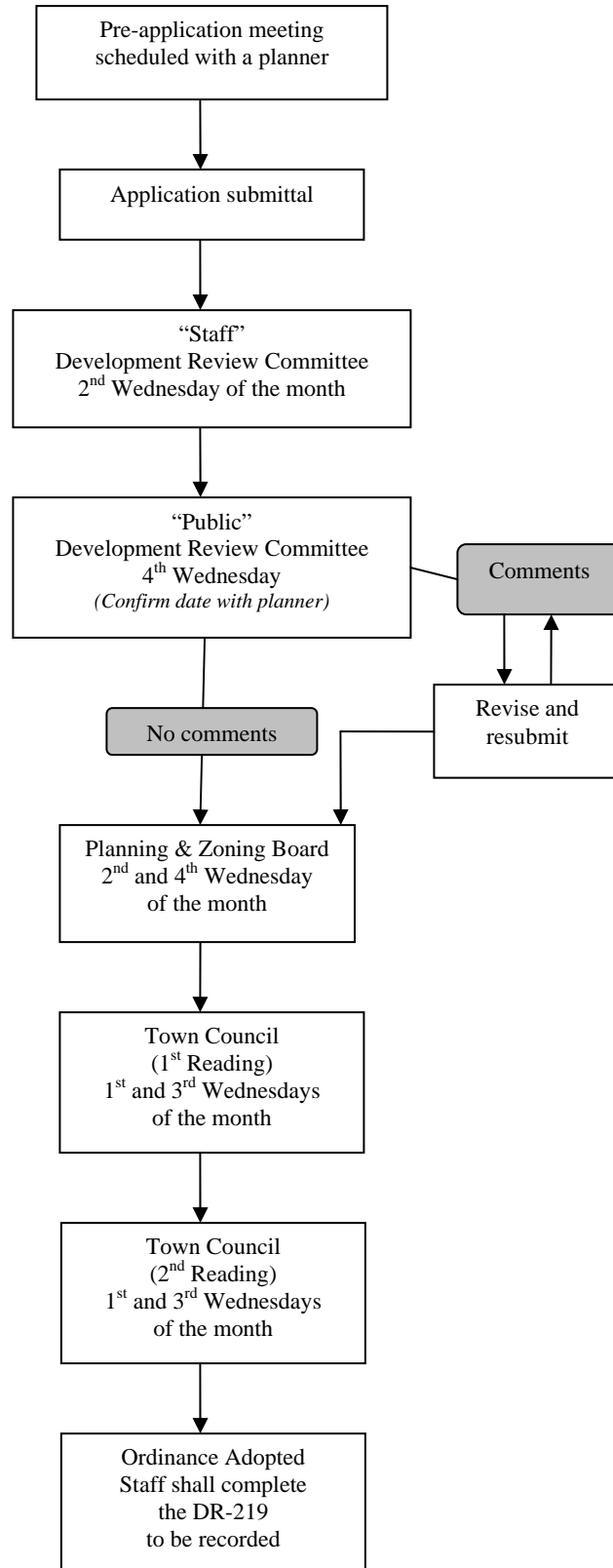
PRINT: _____

PRINT: _____

My Commission Expires:

My Commission Expires:

Vacation Application Flowchart



Vacation Application Checklist

All required information must be provided at the time of submittal unless otherwise noted.

- ___1. A copy of the pre-application meeting form filled-out with a Town planner.
- ___2. Original application form typed or neatly printed in ink, and notarized properly.
- ___3. One check made payable to the Town of Davie in the amount specified on the fee schedule (provide calculations).
- ___4. Copy of warranty deed or most recent tax bill.
- ___5. A letter of intent (on petitioner's letterhead) providing point-by-point proposed detail information relating to the submitted application. This letter shall be attached to all site plan packages that are initially submitted into the Planning and Zoning Division.
- ___6. A justification letter.
- ___7. Three (3) full size copies of the plat, folded to 8.5" X 11" with the binder to the left, as recorded in the official records of Broward County.
- ___8. Two (2) full scale certified and sealed surveys dated within the last two (2) years with legal description of the entire property, including statement of amount of acreage involved.
- ___9. Two (2) 8 1/2" x 11" sketch and legal descriptions within the last two (2) years of the area, including statement of amount of acreage involved, to be vacated or abandoned.
- ___10. Letters from public and private utilities (see attached notification list).

Vacation Application Notification List

Florida Power and Light (FPL)

4000 Davie Road Extension
Hollywood, Florida 33024

Comcast

2601 Southwest 145th Avenue
Miramar, Florida 33027
Office (954) 538-9394

Bellsouth

8601 West Sunrise Boulevard
Plantation, Florida 33322
Office (954) 476-2920
Fax (954) 423-6533

Teco People Gas

15779 West Dixie Highway
North Miami Beach, Florida 33162

Central Broward Water Control District

8020 Stirling Road
Hollywood, Florida 33024

South Broward Drainage District

6591 Southwest 160th Avenue
Southwest Ranches, Florida 33331
Office (954) 680-3337
Fax (954) 680-3339

City of Sunrise

City Engineer
14150 Northwest 8th Street
Sunrise, Florida 33326
Office (954) 746-3270
Fax (954) 746-3287

Town of Davie

Utilities Department
3500 Northwest 76th Avenue
Hollywood, Florida 33024
Office (954) 327-3742
Fax (954) 327-3752